



# Cover Sheet for Undergraduate Application Materials

**While this cover sheet is optional, it is recommended that you attach it to all mailed application materials for faster processing.**

Legal Last Name/Family Name	Legal First Name/Given Name	Other Name/Nickname
Date of Birth (Month/Day/Year)	Intended Major	Start Term
Social Security Number or SVA ID #	Primary E-mail Address	Primary Phone Number

**Please check off materials enclosed in this package:**

Undergraduate Paper Application	<input type="checkbox"/>	Official Foreign Transcript Evaluation or Translation (required for all institutions outside the U.S.)	<input type="checkbox"/>
\$50 Application Fee	<input type="checkbox"/>	Proof of English Proficiency (required for all applicants whose primary language is not English)	<input type="checkbox"/>
Statement of Intent	<input type="checkbox"/>	Copy of Permanent Resident Card (required for U.S. Permanent Residents only)	<input type="checkbox"/>
Official High School Transcript(s) (in sealed and signed envelope from institution)	<input type="checkbox"/>		
Test Score(s): SAT - ACT - GED	<input type="checkbox"/>		
Official College Transcript(s) (in sealed and signed envelope from institution)	<input type="checkbox"/>		
Portfolio	<input type="checkbox"/>		
Film Essays Part 1/ Part 2, and Film Reel (for film & Video applicants only; reel is optional)	<input type="checkbox"/>		

Additional Supplemental Material (please list any additional items)	<input type="checkbox"/>
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**All materials should be mailed to**

**UNDERGRADUATE ADMISSIONS**

School of Visual Arts  
209 East 23 Street  
New York, NY 10010-3994

To check the status of your materials at any time, please log into the applicant portal at [sva.edu/apply](http://sva.edu/apply). When requested, SVA will make every effort to provide additional application status updates in a timely manner. However, the fastest way for applicants to verify the College's receipt of their application materials is to submit them via a trackable method, such as Certified Mail, Priority Mail, UPS, etc.