



February 23, 2012

Participants in Milton Glaser Summer Program:

SVA is pleased to offer you the opportunity to live in the George Washington Residence Hall, at 23 Lexington Avenue. Your renovated single room at the George Washington is furnished with an extra long twin bed, desk, chair, and dresser. Each room has a private bathroom, a small refrigerator, and air conditioning. Free Wi-Fi, as well as Ethernet and cable hookups are available in each room. The building has 24-hour security, and is serviced by three elevators. On the top floor of the residence, there is a kitchen available for all residents to use, as well as lounge space to relax. Laundry facilities are also available to all residents.

Participants in the Milton Glaser Summer Program may check-in beginning on Sunday, July 29, 2012, between 9am and 10pm, by going directly to 23 Lexington Avenue, located between 23rd and 24th Streets. Check-out for residents of the Milton Glaser Summer program will take place on Sunday, August 5, 2012, between 9am and 9pm.

The cost of housing for the duration of the program is \$350.00. Rooms must be reserved by May 15, 2012 at 4pm. Cancellations after June 15, 2012 will result in forfeiture of the housing fee.

Guests staying in the George Washington Residence are expected to follow SVA policies. Alcohol and smoking is prohibited in all SVA Residences. Detailed information regarding all policies will be distributed with your housing assignment and upon check-in.

Rooms are simply furnished, and we recommend guests bring the following items:

- Toiletries
- Bedding including linens, blankets, and pillow
- Towels
- Travel alarm clock
- Clothes hangers, if desired

To register for housing for the duration of the program, please fill out the attached housing contract and return it to Nicole Shillings, Summer Housing Coordinator via email at summerhousing@sva.edu, or fax at (212) 592-2086.

We look forward to hosting you this summer. Should you have any questions or need assistance, please feel free to contact me.

Sincerely,

Nicole L. Shillings
Summer Housing Coordinator
(212) 592-2217 office
(212) 592-2086 fax
summerhousing@sva.edu

Residence Hall Violations

Residents will be held responsible for any policy violations by their guests. Any resident or student who was present when a violation occurred may be subject to disciplinary action even though he/she did not actively participate in the offense. Prohibited items described in this section will be confiscated.

1. The College shall be authorized at any time to enter the assigned room for health and safety inspections, inventory, and maintenance repairs or to monitor compliance with the College's rules and regulations.
2. Tampering with fire extinguishers, alarms, sprinkler systems, smoke detectors, emergency exits or other safety equipment
3. Possession and/or use of extension cords to power multiple appliances (as opposed to power strips, which are permitted)
4. Possession and/or use of flammable decorations, appliances, or other property that may be deemed a fire hazard, including but not limited to candles, incense, and evergreens
5. Possession and/or use of cooking and other household appliances in the George Washington Residence including but not limited to heating coils, hot plates, microwave, ovens, open-faced electrical appliances, space heaters, and toaster ovens.
6. Possession of unauthorized furniture
7. Possession of weapons, including, but not limited to knives, mace, explosives, fireworks, firearms, or ammunition
8. Possession of storage of a gas engine or any form of combustible fuel in the residence hall
9. Keeping pets or animals in any residence hall
10. Possession, use or distribution of an alcoholic beverage
11. Possession, use, or distribution of an illegal or controlled substance and/or related paraphernalia
12. Smoking in the residence halls, or possession of smoking devices such as bongos or hookahs
13. Throwing or allowing to fall from residence hall windows, doors, terraces, ledges, roofs, or other areas, any object or substance
14. Unauthorized solicitation or recruitment of any kind
15. Failure to maintain acceptable standards or personal hygiene or room cleanliness to the extent that such failure interferes with the general comfort, safety, security, health or welfare of a member of the residence hall community
16. Disorderly, disruptive, or aggressive behavior that interferes with the general comfort, safety, security, health or welfare of a member of the residence hall community or the regular operation of the College.
17. Any harassment or abusive behavior towards another individual
18. Physical violence, actual or threatened, against any individual or group of persons
19. Engaging in, or threatening to engage in, any behavior that endangers the health or safety of another person, property, or oneself
20. Unauthorized access to or use of restricted areas in or about a residence hall, including but not limited to roofs, ledges, terraces, basements, storage areas, or emergency exits
21. Participating in or contributing to the unauthorized entry of another individual, including fraudulent misrepresentation, using false identification, etc, into any part of an SVA residence hall
22. Theft, vandalism, or damage to another resident's property or SVA property
23. Excessive noise as defined by any New York City ordinance or a residence hall policy on noise
24. Failure to present a valid ID card or properly identify oneself when entering a residence hall or when requested to do so by any authorized SVA staff member
25. Unauthorized possession, use or duplication of a residence hall room key
26. Unauthorized residence hall room change
27. Installing an unauthorized lock on a bedroom, bathroom, or suite door
28. Failure to lock room doors
29. Exhibiting or affixing any unauthorized sign, advertisement, notice or other lettering, flags, or banners, that are inscribed, painted, or affixed to any part of the inside or outside of a residence building (other than items affixed entirely inside a resident's room in a non-damaging manner)

Residence Guest Policy

1. All residence halls maintain 24-hour security.
2. A guest may stay no more than three (3) consecutive nights and no more than ten (10) days over the course of a month, without permission from the Residence Hall Director. All guests must be signed in by 11 pm.
3. The security officers are responsible for monitoring the guest and security policies. When entering the building, residents must present their valid, government or school issued photo identification card to the security officer.
4. If a security officer asks a resident and/or their guest to produce an ID, they must honor this request.
5. Residents are held responsible for the action of their guests.
6. If a resident has a concern regarding security services, they should speak to a residence life staff member.
7. Residents must accompany their guests at all times.

I have read the above contract and agree to abide by all the provisions therein. I understand that the premises are a residence of the School of VISUAL ARTS and are to be used only by duly registered students of the College and only while a student thereat. I understand and agree that I must evacuate the premises immediately upon my termination of my status as student. I also understand that I must conform to the policies of the residence hall where I live and that I am financially responsible for the room/s to which I have been assigned for the entire contract period.

Student Signature _____

Date _____