



F A X

to: SVA Summer Housing Office Fax (212) 592-2086

from:

subject: **Intern/Visiting Student Summer Housing Payment Form**

date: _____ number of pages to follow:

SVA ID (office use only) _____ SUM-ROOM- _____ (office use only)

Please fill out completely. Type or print NEATLY.

First and Last Name: _____

Please check: _____ Male _____ Female Date of Birth: _____

Mobile phone #: _____

Email address: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Country: _____

2014 SVA Summer Housing

- | | |
|---|---|
| <input type="checkbox"/> George Washington Single [11 week 5/25-8/9]- \$3,700 | <input type="checkbox"/> Ludlow Single [11 Weeks 5/25 -8/9] - \$4,000 |
| <input type="checkbox"/> George Washington Small Single [11 weeks 5/25-8/9]- \$3,375 | <input type="checkbox"/> Ludlow Double [11 Weeks 5/25 -8/9] \$3,250.00 per person |
| <input type="checkbox"/> George Washington Double [11 weeks 5/25-8/9]- \$2,900 per person | <input type="checkbox"/> Ludlow Single [12 Weeks 5/25 -8/17] - \$4,400 |
| <input type="checkbox"/> Gramercy Studio Alone [11 weeks 5/25-8/9]- \$6,600 | <input type="checkbox"/> Ludlow Double [12 Weeks 5/25 -8/17] - \$3,500 per person |
| <input type="checkbox"/> Gramercy Double (share) [11 weeks 5/25-8/9]-\$3,900 per person | <input type="checkbox"/> Ludlow Single [12 Weeks 5/18 -8/9] - \$4,400 |
| | <input type="checkbox"/> Ludlow Double [12 Weeks 5/18 -8/9] - \$3,500 per person |
| | <input type="checkbox"/> Ludlow Single [13 Weeks 5/18 -8/17] - \$4,600 |
| | <input type="checkbox"/> Ludlow Double [13 Weeks 5/18 -8/17] - \$3,700 per person |

Residence Hall: _____ Room Type: _____

Credit Card Payment of: \$ _____

Credit Card Type: _____ (Visa) _____ (MasterCard) _____ (AMEX) _____ (Discover)

Credit Card # _____ Expiration date _____

Card Holder Name: _____

Card Holder's Signature: _____

Payment is due in full at the time of registration. Once this form is submitted, your credit card will be charged for the full amount of housing.

Residents will be held responsible for any policy violations by their guests. Any resident or student who was present when a violation occurred may be subject to disciplinary action even though he/she did not actively participate in the offense. Prohibited items described in this section will be confiscated.

1. The College shall be authorized at any time to enter the assigned room for health and safety inspections, inventory, and maintenance repairs or to monitor compliance with the College's rules and regulations.
2. Tampering with fire extinguishers, alarms, sprinkler systems, smoke detectors, emergency exits or other safety equipment
3. Possession and/or use of extension cords to power multiple appliances (as opposed to power strips, which are permitted)
4. Possession and/or use of flammable decorations, appliances, or other property that may be deemed a fire hazard, including but not limited to candles, incense, and evergreens
5. Possession and/or use of cooking and other household appliances in the George Washington Residence including but not limited to heating coils, hot plates, microwave, ovens, open-faced electrical appliances, space heaters, and toaster ovens.
6. Possession of unauthorized furniture
7. Possession of weapons, including, but not limited to knives, mace, explosives, fireworks, firearms, or ammunition
8. Possession of storage of a gas engine or any form of combustible fuel in the residence hall
9. Keeping pets or animals in any residence hall
10. Possession, use or distribution of an alcoholic beverage
11. Possession, use, or distribution of an illegal or controlled substance and/or related paraphernalia
12. Smoking in the residence halls, or possession of smoking devices such as bong or hookahs
13. Throwing or allowing to fall from residence hall windows, doors, terraces, ledges, roofs, or other areas, any object or substance
14. Unauthorized solicitation or recruitment of any kind
15. Failure to maintain acceptable standards or personal hygiene or room cleanliness to the extent that such failure interferes with the general comfort, safety, security, health or welfare of a member of the residence hall community
16. Disorderly, disruptive, or aggressive behavior that interferes with the general comfort, safety, security, health or welfare of a member of the residence hall community or the regular operation of the College.
17. Any harassment or abusive behavior towards another individual
18. Physical violence, actual or threatened, against any individual or group of persons
19. Engaging in, or threatening to engage in, any behavior that endangers the health or safety of another person, property, or oneself
20. Unauthorized access to or use of restricted areas in or about a residence hall, including but not limited to roofs, ledges, terraces, basements, storage areas, or emergency exits
21. Participating in or contributing to the unauthorized entry of another individual, including fraudulent misrepresentation, using false identification, etc, into any part of an SVA residence hall
22. Theft, vandalism, or damage to another resident's property or SVA property
23. Excessive noise as defined by any New York City ordinance or a residence hall policy on noise
24. Failure to present a valid ID card or properly identify oneself when entering a residence hall or when requested to do so by any authorized SVA staff member
25. Unauthorized possession, use or duplication of a residence hall room key
26. Unauthorized residence hall room change
27. Installing an unauthorized lock on a bedroom, bathroom, or suite door
28. Failure to lock room doors
29. Exhibiting or affixing any unauthorized sign, advertisement, notice or other lettering, flags, or banners, that are inscribed, painted, or affixed to any part of the inside or outside of a residence building (other than items affixed entirely inside a resident's room in a non-damaging manner)

Residence Guest Policy

1. All residence halls maintain 24-hour security.
2. A guest may stay no more than three (3) consecutive nights and no more than ten (10) days over the course of a month, without permission from the Residence Hall Director. All overnight guests must be signed in by 11 pm.
3. The security officers are responsible for monitoring the guest and security policies. When entering the building, residents must present their valid, government or school issued photo identification card to the security officer.
4. If a security officer asks a resident and/or their guest to produce an ID, they must honor this request.
5. Residents are held responsible for the action of their guests.
6. If a resident has a concern regarding security services, they should speak to a residence life staff member.
7. Residents must accompany their guests at all times.

Cancellation Policy

1. Any request to cancel an entire housing reservation must be made by submitting a cancellation form to the Office of Summer Housing by Fax ONLY. Cancellation forms can be found on www.sva.edu/summerhousing
2. Room registration is not transferable.
3. Cancellation requests are processed based on the date of receipt.
4. All requests to cancel housing are subject to a cancellation charge outlined below:

Cancel before or on April 25, 2014, 4 PM EST:	Refund of housing costs, less a \$1000 cancellation fee
Cancel after April 25, 2014, 4 PM EST:	NO REFUND

Further information regarding SVA policies are available in the FAQ guide that will be sent to with your housing assignment.

I have read the above contract and agree to abide by all the provisions therein. I understand that the premises are a residence of the School of VISUAL ARTS and are to be used only by duly registered students of the College and only while a student thereat. I understand and agree that I must evacuate the premises immediately upon my termination of my status as student. I also understand that I must conform to the policies of the residence hall where I live and that I am financially responsible for the room/s to which I have been assigned for the entire contract period.

Student Signature_____

Date_____