

Course Entry Form

In order for a student to register for a course that is already full this form must be signed by the instructor. In special cases departmental and/or academic approval may be required.

Note: After the close of the course adjustment period, students will be charged a \$100 late course adjustment fee to add a course to their schedule.

Student Name

SVA ID#

Course

Please permit him/her to enroll in my course for the _____ / _____ semester.

Instructor signature

Name

Date

Advisor signature

Name

Effective Date