S V A School of VISUAL ARTS

Office of Residence Life

SVA Continuing Education Summer Housing
2013 Application and Contract

(*Send completed form to the SVA Office of Residence Life via Fax: (212) 592-2086; Email pdf copy to: summerhousing@sva.edu*)

First & Last Name: _____ SVA ID#: _____

Email:_____ Cell Phone:_____

SVA's Continuing Education summer housing is available in our George Washington Residence Hall, located at 23 Lexington Ave, between 23rd and 24th Streets and the Ludlow Residence at 101 Ludlow Street. The rooms are singles with private bathrooms and air conditioning or suite-style bathroom in Ludlow Residence. Each room is furnished with an extra long twin bed, desk, dresser, chair, and mini-refrigerator. Building amenities include laundry facilities, communal kitchen, common rooms, 24-Hour Security, cable, high-speed internet, WI-FI and live-in professional and student staff. Single rooms are on average 8 x 10".

Building Amenities	Room Amenities
Laundry Facilities	Air Conditioning
Student Lounge with TV	Mini-refrigerator
Communal Kitchen	Extra Long Twin Bed
Vending Machines	Desk and chair
	Dresser drawers
	Closet
	Free Wi-Fi/ High Speed Internet
	Free Cable
	Private Bath- GW; suite style bathrm Ludlow

SVA does not supply linens, cooking utensils, cable cords, and Ethernet cords.

Continuing Education Summer Housing begins on **June 2** and ends **August 18, 2013**. Prices are a flat rate for the entire summer semester, June 3 - August 19, and will not be prorated upon early move-out or late move-in. Please check the box below to acknowledge that you understand the accommodation, flat rate and dates being offered to you.

☐	~~George Washington Single Room~~	~~$2,500.00~~	~~June 2 – August 18, 2013~~ Sold out!
☐	George Washington Small Single	$2,200.00	June 2 – August 18, 2013
☐	Ludlow Residence Single Room	$4,100.00	June 2 – August 18, 2013

Credit Card Payment of: $_____ Visa MasterCard AMEX Discover

Credit Card #_____ Expiration date _____

Card Holder Name: _____

Card Holder's Signature: _____

- You must be completely registered for SVA continuing education classes before your summer housing registration can be processed.
- Payment for summer housing must be paid in full upon submitting this form.
- Flat rates will not be prorated upon early move-out or late move-in. Should you decide to depart earlier or arrive later than your contracted date, you will still be responsible for paying the entire summer housing flat rate.
- You will receive your housing assignment via email from the Summer Housing Office after your housing registration has been processed.
- All cancellations must be submitted via email to summerhousing@sva.edu by May 24, 2013.

For Staff Use Only

Date_____ Room Assigned _____ Housing Charge $_____ Staff_____

S V A School of VISUAL ARTS

Name: _____ **SVA ID#:** _____

Residence Hall Terms of Occupancy

1. The College shall be authorized at any time to enter the assigned room for health and safety inspections, inventory, and maintenance repairs or to monitor compliance with the College's rules and regulations.
2. Tampering with fire extinguishers, alarms, sprinkler systems, smoke detectors, emergency exits or other safety equipment
3. Possession and/or use of extension cords to power multiple appliances (as opposed to power strips, which are permitted)
4. Possession and/or use of flammable decorations, appliances, or other property that may be deemed a fire hazard, including but not limited to candles, incense, and evergreens
5. Possession and/or use of cooking and other household appliances in the George Washington Residence including but not limited to heating coils, hot plates, microwave, ovens, open-faced electrical appliances, space heaters, and toaster ovens.
6. Possession of unauthorized furniture
7. Possession of weapons, including, but not limited to knives, mace, explosives, fireworks, firearms, or ammunition
8. Possession of storage of a gas engine or any form of combustible fuel in the residence hall
9. Keeping pets or animals in any residence hall
10. Possession, use or distribution of an alcoholic beverage
11. Possession, use, or distribution of an illegal or controlled substance and/or related paraphernalia
12. Smoking in the residence halls, or possession of smoking devices such as bongs or hookahs
13. Throwing or allowing to fall from residence hall windows, doors, terraces, ledges, roofs, or other areas, any object or substance
14. Unauthorized solicitation or recruitment of any kind
15. Failure to maintain acceptable standards or personal hygiene or room cleanliness to the extent that such failure interferes with the general comfort, safety, security, health or welfare of a member of the residence hall community
16. Disorderly, disruptive, or aggressive behavior that interferes with the general comfort, safety, security, health or welfare of a member of the residence hall community or the regular operation of the College.
17. Any harassment or abusive behavior towards another individual
18. Physical violence, actual or threatened, against any individual or group of persons
19. Engaging in, or threatening to engage in, any behavior that endangers the health or safety of another person, property, or oneself
20. Unauthorized access to or use of restricted areas in or about a residence hall, including but not limited to roofs, ledges, terraces, basements, storage areas, or emergency exits
21. Participating in or contributing to the unauthorized entry of another individual, including fraudulent misrepresentation, using false identification, etc, into any part of an SVA residence hall
22. Theft, vandalism, or damage to another resident's property or SVA property
23. Excessive noise as defined by any New York City ordinance or a residence hall policy on noise
24. Failure to present a valid ID card or properly identify oneself when entering a residence hall or when requested to do so by any authorizes SVA staff member
25. Unauthorized possession, use or duplication of a residence hall room key
26. Unauthorized residence hall room change
27. Installing an unauthorized lock on a bedroom, bathroom, or suite door
28. Failure to lock room doors
29. Exhibiting or affixing any unauthorized sign, advertisement, notice or other lettering, flags, or banners, that are inscribed, painted, or affixed to any part of the inside or outside of a residence building (other than items affixed entirely inside a resident's room in a non-damaging manner)

Residence Guest Policy

1. All residence halls maintain 24-hour security.
2. A guest may stay no more than three (3) consecutive nights and no more than ten (10) days over the course of a month, without permission from the Residence Hall Director.
3. The security officers are responsible for monitoring the guest and security policies. When entering the building, residents must present their valid, government or school issued photo identification card to the security officer.
4. If a security officer asks a resident and/or their guest to produce an ID, they must honor this request.
5. Residents are held responsible for the action of their guests.
6. If a resident has a concern regarding security services, they should speak to a residence life staff member.
7. Residents must accompany their guests at all times.

Billing and cancellations

- Flat rates will not be prorated upon early move-out or late move-in. Should you decide to depart earlier than August 18, 2013, or arrive later than June 2, 2013, you will still be responsible for paying the entire summer housing flat rate.
- All cancellations must be submitted in writing to summerhousing@sva.edu, and must be received by May 24, 2013 otherwise resident is responsible for full cost.

I have read the above contract and agree to abide by all the provisions therein. I understand that the premises are a residence of the School of VISUAL ARTS and are to be used only by duly registered students of the College and only while a student thereat. I understand and agree that I must evacuate the premises immediately upon my termination of my status as student. I also understand that I must conform to the policies of the residence hall where I live and that I am financially responsible for the room/s to which I have been assigned for the entire contract period.

Student Signature_____ **Date**_____

SVA Summer Housing
Office of Residence Life
Office 212-592-2984 • Fax (212) 592-2086
summerhousing@sva.edu • www.sva.edu/summerhousing